

# Our Updated Appointment Protocol

## What to Do Before you arrive

- If you have not done so already, please fill out the following forms:
  - COVID Health Questionnaire** [CLICK HERE](#) (required by all patients before *every* appointment)
  - COVID Informed Consent** [CLICK HERE](#) (required *one time only* for exiting patients who are in treatment or have completed treatment at our office)
- \*both of these forms can also be found in the COVID Info tab on our website [www.drkbraces.com](http://www.drkbraces.com)
- \*please be aware that we will not be able to see you and will have to reschedule your appointment if these forms have not been completed by the time of your appointment
- Brush your teeth at home. Our tooth brushing station is currently closed to eliminate the transfer of bacteria or viruses.
- Wear a mask or face covering to your appointment
- Although we always enjoy visiting with the entire family and your friends, we will be limiting the number of people entering the office to allow for proper social distancing. This will include the patient and only one parent or guardian (if necessary).

## Arrival Protocol

- Once you have parked in our lot, call our office at 310-831-0348 to let us know that you have arrived. Stay in your car. We will let you know when we are ready for you to come on in.
- We ask that only the patient come into the office for their appointment and that the accompanying parent remain in the car during the appointment. If a parent would like to accompany their child inside or with patients requiring a parent to be present, we ask you to limit this to one parent only. Anyone who accompanies the patient inside the office for their appointment will also be asked to complete the full check-in protocol, including wearing a mask or face covering.
- We will be checking the patient and accompanying parent's temperature with a forehead scanner to determine if you have a fever of 100.4 or greater as well as conducting a Wellness Screening before entering the office. If you should feel poorly or have a temperature, we will reschedule your appointment.
- We will have hand sanitizer that we will ask you to use and then escort the patient to our treatment area. We ask that the accompanying family member remain in the reception area except under special circumstances to allow for social distancing.
- Upon arriving in the treatment area, we will have the patient rinse with a hydrogen peroxide rinse such as Colgate Peroxyl. Although extremely rare, please inform us if you have an allergy to hydrogen peroxide upon arriving at the office.

## Dismissal from Appointment

- The scheduled procedure will be performed. Once completed our scheduling team will call you to schedule your next appointment.